



COMPANY POLICY

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Goods in Transit Policy

1. Policy statement

Moving heavy plant safely between our yard and customer sites is a core part of our business. This policy sets out how OJD Services Limited protects machines, loads, road users and the public whenever equipment or goods are in transit, and how transit risk is insured.

2. Safe loading and movement

- Machines are moved on appropriate low-loader and step-frame transport, within notified weights and dimensions, by competent, licensed drivers.
- Loads are secured in accordance with DVSA guidance on load securing — machines chocked, chained at designated lashing points, and checked before departure and after the first stop.
- Attachments, buckets and loose items are removed or independently secured before transport.
- Delivery and collection routes are planned with regard to access, bridges, weight limits and abnormal-load requirements where applicable.
- Vehicles are maintained, inspected daily by drivers, and defects are reported and rectified before use.

3. Insurance

The company maintains goods-in-transit insurance appropriate to the value of the equipment moved, alongside its motor fleet cover. Certificates of insurance and cover limits are available to customers on request. Where a customer arranges their own transport of hired equipment, responsibility for the machine in transit — and the insurance of it — rests with the customer from the point of loading, unless agreed otherwise in writing.

4. Incidents in transit

Any incident, load-shift, damage or loss occurring in transit must be reported to the office immediately and recorded. Incidents are investigated, insurers notified promptly where relevant, and lessons applied to future movements. This policy is reviewed annually.

Oleta O'Grady

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Director, OJD Services Limited

Signed: **14 November 2022**

Reviewed: **Annually**